

## General Code Requirements

Typical regulations are as follows:

- Limit one curb cut per dwelling, unless width of lot exceeds 120 feet, or is a corner lot in which a second curb cut may be permitted
- Driveway widths within the right of way and at the curb shall not exceed 24 feet
- Maximum 40% lot coverage for impervious surfaces
- Parking areas and driveway must be surfaced with approved materials and be setback as follows:
  - Interior side and rear lot lines, five feet unless driveway is shared by two or more parcels
  - From any street right-of-way line, front property line, 20 feet
  - 10ft setback between driveways
- Driveways shall be surfaced with asphalt, concrete, or brick pavers rated for vehicular loads
  - When principle structure is more than 75 feet from lot line alternate materials may be used, subject to approval. In such case, asphalt or concrete shall be used from the street and extend 20 feet in from property line
- No parking areas are permitted in front of the home and must be in areas leading to the garage or side (see site plan).



**CALL GOPHER STATE**  
**ONE BEFORE DIGGING!!**  
**651-454-0002**

### Contractors:

- The State Department of Commerce licenses building contractors and provides information about how to select a contractor, how to solicit bids, and what to include in a contract, go to [http://www.doli.state.mn.us/rbc\\_hiringcontractor.html](http://www.doli.state.mn.us/rbc_hiringcontractor.html)

### Disclaimer:

This brochure is intended for informational purposes and is not legally binding. Please review the City's municipal code for the required standards.

*NOTE: Your property may also be subject to private covenants or restrictions which regulate improvements on your property. It is your responsibility to determine whether or not the proposed driveway complies with any private covenants or restrictions*

# PERMIT ESSENTIALS: DRIVEWAYS

City of Shoreview  
Community Development Department  
4600 North Victoria Street  
Shoreview, MN 55126  
(651) 490-4687 or (651) 490-4680  
Inspection Line: (651) 490-4685  
Fax: (651) 490-4696  
[www.shoreviewmn.gov](http://www.shoreviewmn.gov)  
(Online information available)



## Permit Requirements:

A permit is required for the installation of a new driveway or reconstruction of an existing driveway on a residential lot.

## How to Apply:

Information necessary when applying for a permit:

- Site plan, drawn to scale, lot dimensions; indicating placement of the driveway on the property in relation to the property line and tree impacts (See sample)
- Identify the location and size of existing and proposed driveway (Length, Width, Area)
- New driveways & expansions – Erosion Control Plan
- Identify curb type as barrier or surmountable, any proposed change to the curb cut must be identified in the plans
- Identify any city sidewalk/trails that exist
- Identify all existing and proposed impervious surface coverage
- A permit from Ramsey County is need when the road is under County jurisdiction.

**Permit Fee:    \$28.50**

## Processing your application:

- The application is reviewed by the Community Development Department for compliance to the city regulations. Notes will be made on the plan for your information. When the application is approved, your permit is ready to be picked up.

## Required Inspection:

- Final inspection after driveway is installed and property corners are identified and visible. Call the inspection line @ 651-490-4685 to schedule the inspection.

