C I T Y   O F   S H O R E V I E W   U T I L I T I E S

Four Ways to Pay Shoreview Utility Bills — you have a choice!

DIRECT PAYMENT by credit card or from a checking or savings acct
- To have your credit card charged automatically on the due date, go to the City of Shoreview website at **www.shoreviewmn.gov**. Set up an account and pay your bill online using the credit card you want to have automatically charged. Then go to "My Account" at the webstore welcome page and select that credit card as your autopay option for future bills. Be sure to click "save" in order for autopay to take effect.
- Pay utility bills directly from a checking or savings account by filling in the form below.

ONLINE with credit card
- City of Shoreview website at **www.shoreviewmn.gov**
- Click **Online Payments**
- Select the appropriate login/sign in option:
- **If you are a new customer setting up your information for the first time,** sign in using the guest login. Find your account using the webstore ID located on your bill (this is different than the account number), then follow the prompts.
- **If you are a returning customer with an online account already set up,** sign in by entering your user name and password. Follow prompts to complete payment process.
- **NOTE:** Step by step directions are available by clicking on "FAQ", located on the right side of the webstore page, under the Shopping Cart. Also refer to "Quick Hints".

BY MAIL with check or credit card
- Include a check with the top portion of the utility bill or complete credit card information.
- Mail the payment or drop off the envelope in the after hours payment slot, in the wall, to the left of the City Hall door located at 4600 Victoria St N, Shoreview.

BY PHONE with credit card
- Call (651) 490-4630 weekdays from 8:00 am to 4:30 pm with your credit card information.

Authorization of Direct Payment Form   Clip & Return

Account Information	**Bank Information**	I authorize City of Shoreview to make payments from my bank account for my utility account. I agree that ACH transactions I authorize comply with all applicable laws.
Customer Name	**Bank Name** ☐ Checking ☐ Savings	**I understand this process will become effective with the next billing cycle and I will pay any outstanding balance via another form of payment.**
Utility Account Number	**Routing Number** (between symbols I: I: on check)	
Service Address	**Account Number**	I understand I control my payments and if I decide to discontinue this automatic payment service, I will notify City of Shoreview in writing.
Shoreview MN 55126 **City State Zip Code**		City of Shoreview also has the right to cancel my use of this plan and will notify me in writing of the cancellation.
Telephone Number	**Signature Date**	